

NEXTLVL TOOLBOX

Tradie AI Prompt Pack

16 structured prompts for quotes, customer messages, websites, operations and marketing.

More jobs. Less admin. Smarter business.

Safe operating rules

- Remove private customer information.
- Treat every output as a draft.
- Do not allow AI to invent technical advice, prices, licences or guarantees.
- Keep your original notes.
- Have a qualified person approve technical or safety-critical content.

Quotes and scopes

Prompt 1

Turn these rough notes into a factual scope of works. Do not invent materials, prices or inclusions. Put missing details under Questions before sending: [notes]

Prompt 2

Compare the job notes and draft scope below. List any mismatch, unstated assumption or ambiguous item that should be confirmed before the quote is sent: [notes and scope]

Prompt 3

Rewrite this exclusion so a homeowner can understand it without changing its meaning: [exclusion]

Customer communication

Prompt 1

Rewrite this message in straightforward Australian English. Keep it under 320 characters and preserve every factual detail: [message]

Prompt 2

Create three polite versions of this quote follow-up: direct, friendly and concise. Do not add discounts or urgency: [details]

Prompt 3

Explain this delay without blaming staff, suppliers or the customer. State the updated expectation and next action: [details]

Website content

Prompt 1

Draft a service-page outline for an Australian [trade] business offering [service] in [area]. Include what the service covers, common reasons customers need it, process, genuine proof placeholders, FAQs and a clear enquiry action. Do not invent credentials or results.

Prompt 2